



RFP for Consultancy Services-WWF Pakistan

Subject:

“Technical inspection of seed multiplication plots of Non-GMO cotton seed (NIAB-Kiran) to ensure crop genetic purity and get quality Non-GMO cotton seed under three project regions: Bahawalpur, Barkhan, and Kohlu”

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1) INTRODUCTION & BACKGROUND

Contract type:	Consultancy and Services
Duration of assignment:	4 Months
Type of Consultancy:	Individual

WWF-Pakistan's Food & Markets Programme (F&M) aims to build the capacities of farmers on sustainable practices in the cotton landscape. The program has expanded tremendously, becoming one of WWF-Pakistan's greatest initiatives, working with more than 250,000 farmers. The Food & Markets Programme intends to mitigate the environmental impacts of input-intensive (water, agrochemicals, synthetic fertilizers) & pest-sensitive crops through farmers' capacity building on economically efficient ecological farming solutions and technologies, stakeholders' engagement, and supply chain development.

WWF-Pakistan's Organic Cotton Projects, under the umbrella of F & M Programme, advocates for sustainable cotton farming practices, that prohibit use of synthetic fertilizers, synthetic pesticides, and GMO seeds. Currently the organization is engaged with nearly 12000 farmers cultivating cotton crop on more than 100,000 acres in Balochistan, Punjab and Sind provinces to promote organic cotton cultivation. However, a significant challenge faced by organic cotton farmers is the limited availability of Non-GMO seeds, which poses obstacles for those aiming to follow organic practices and meet the increasing demand for organic cotton production. Among Non-GMO cotton varieties, NIAB Kiran possesses desirable traits for organic cotton farming. Nevertheless, the availability of NIAB-Kiran seeds remains constrained. To ensure an adequate supply of Non-GMO seeds for organic farmers, seed multiplication becomes crucial. This process involves increasing seed quantities through expert cultivation and breeding techniques. Engaging a consultant specialized in seed multiplication is essential for successful guidance through this process. To produce a sufficient quantity of Non-GMO NIAB-Kiran cotton seeds, approximately 250,000 kg is required for the upcoming season

2) GENERAL CONDITIONS

- 1) The WWF-PAKISTAN reserves the right to reject or accept any proposal. The WWF-PAKISTAN reserves the right to proceed with the implementation of any Service, in whole or in part, as described in the Proposal.
- 2) The WWF-PAKISTAN reserves the right to engage in discussions with any BIDDER to clarify responses or discuss certain issues with regards to the proposal or services requested. The WWF-PAKISTAN has no obligation to notify the other BIDDERS of the discussions, clarifications, or other information provided by a BIDDER. Any additional information required for preparation of the BID shall be distributed to all participants at the same time.
- 3) The WWF-PAKISTAN reserves the right to award the proposal based on experience, qualification, completion date, service cost and other criteria, and not necessarily the lowest cost.
- 4) Based on the RFP BID the WWF-PAKISTAN is entitled to change/replace or omit any clause/part of the preliminary defined scope of services of the proposal. The WWF-PAKISTAN shall conduct negotiations with WWF to achieve the full compliance to the requirements.
- 5) The WWF-PAKISTAN reserves the right in the event the successful CONSULTANT fails to comply with the terms and conditions as listed, to cancel this contract and award it to another CONSULTANT without penalty or action against the WWF-PAKISTAN. The RFP does not constitute an agreement or order.
- 6) The RFP is not a binding agreement between the parties, submission of a proposal or response by a

proponent is voluntary.

7) By submitting a bid, the BIDDER is deemed to have acknowledged all of the undertakings, specifications, terms and conditions, **WWF Fraud and Corruption Prevention and Investigation Policy (Annex 2)** contained in the RFP, and to be bound by them if the BID is accepted. All expenses incurred by the Bidder in connection with the preparation of its proposal are to be borne by the RFP participant, and the WWF-PAKISTAN shall not incur any obligation whatsoever toward the Bidder regardless of whether such bid is accepted or rejected.

3) PURPOSE

The main objectives of this assignment are as follows:

- (a) Training of field staff and respective farmers on seed multiplication process and procedure.
- (b) Technical guidance to enhance performance of Non-GMO cotton variety NIAB-Kiran under the climatic conditions of three districts
- (c) To implement and follow standard field operations to get genetically pure crop for seed production purpose.
- (d) To develop a future plan to enhance seed availability of NIAB Kiran at local level

Scope of Work:

The availability of Non-GMO seed locally is very difficult. The seed multiplication program is important to ensure the availability of Non-GMO seed at the local level. The field-level practices will be carried out in the project area in order to produce a sufficient quantity of pure NIAB-Kiran seed for the following season.

Specific Tasks:

Following is the list of specific tasks under this consultancy:

- The consultant(s) will technically support about **1,500 Acres** of seed multiplication plots established in Bahawalpur, Barkhan, and Kohlu to produce about **250,000 kg** of Non-GMO (NIAB-Kirn) seed.
- Plan and conduct field visits in three project areas: Bahawalpur, Barkhan, and Kohlu to inspect crops and carry out every measure to get crop purity in terms of Non-GMO. The relevant field teams of WWF-Pakistan will facilitate consultant(s) for field visits
- Develop and share the materials and methods preferably in the field conditions to be adopted in the multiplication of Non-GMO Cotton seed (NIAB-Kirn).
- Provide guidelines on crop protection measures to avoid insects, weeds, and diseases infestation as per organic cotton standards.
- Provide guidelines on nutrient requirements and management as per organic cotton standards to ensure healthy crops.
- The consultant will build the capacity of the relevant staff regarding all the materials and methods used in the multiplication of the seed
- The consultant(s) will share all relevant raw data, including hard Performa, excel sheets, word documents, video, audio recordings, and pictures acquired during this consultancy
- The consultant(s) will provide training material pertaining to the multiplication of seeds at the field level including pests and nutrient management
- The consultant (s) will provide guidance regarding safe storage of Non-GMO seed to conserve maximum germination rate and seed viability.
- Identify gaps/hurdles related to the multiplication of Non-GMO seeds at the field level and suggest possible remedies to fill these gaps.
- A plan to enhance the availability of Non-GMO cotton seed at the local level

4) DELIVERABLES

Following is list of specific tasks:

- A guideline on the response and future perspective of NIAB-Kiran as per the project Climatic Conditions of Bahawalpur, Barkhan, and Kohlu
- A training material on seed multiplication, pest and nutrient management as per organic cotton standards
- Availability of an ample quantity of pure seed (NIAB-Kiran) **up to 80,000 Kgs in Bahawalpur, 80,000 Kgs in Barkhan, and 90,000 Kgs in Kohlu** for the next cotton season
- A future Plan to enhance the availability of NIAB-Kiran at the local level of three project areas: Bahawalpur, Barkhan, and Kohlu
- All relevant collected data, including, hard Performa's, excel sheets, word documents, video, audio recordings, and pictures acquired during this consultancy.

Responsibilities of WWF Pakistan's F&M team:

- Facilitate the consultant (s) in data collection from the seed multiplication plots.
- WWF-Pakistan will bear boarding, lodging, and traveling expenses. Remuneration will be provided to the consultant(s) as per agreement.
- WWF-Pakistan will accommodate the consultant(s) for travel from Project offices to the Project area/field and vice versa.
- WWF-Pakistan will provide necessary material required for any sort of quality and purity testing during the period
- WWF-Pakistan will bear costs of designing and printing of material, if there.
- No additional or incidental costs will be borne by WWF-Pakistan

5) PROJECT/ ASSIGNMENT TIMELINE

- The total duration for this assignment is 4 months.

6) REQUIREMENTS

The Consultant/Consultancy Firm should possess the following qualifications and expertise:

Minimum requirements

- Ph.D. Degree in Agriculture/ Plant Breeding and Genetics/Seed Science and Technology with 10 years of experience in research/field studies related to Seed breeding, seed multiplication, etc.
- Adhere to WWF's values, which are: Courage, Integrity, Respect and Collaboration

Conditions:

- WWF-Pakistan reserves the right to accept any proposal or reject all proposals.
- Only shortlisted consultants will be contacted for further consideration.

7) CORRESPONDENCE & SUBMISSION OF PROPOSAL

1. Interested consultants should submit the Proposal and can send their Queries through Email by attention to the Following:

To: Faiza khan (fakhan@wwf.org.pk)

Cc: Muzzammil Ahmed (mahmed@wwf.org.pk)
Maham Zahara (mzahara@wwf.org.pk)

2. The RFP submission deadline mentioned on WWF-Website.
3. Any information and responses to enquiries will be made in writing and distributed by email to all proponents. Enquiries after the foregoing deadline will not receive a response.

8) FORMAT OF THE PROPOSAL

The BID submitted by the participant must be structured as per the below provided instructions:

- 1) **Application Form available at WWF-Website** - General information about the Bidder, covering, qualification and experience, CV.
- 2) **Experience:**
 - a) **Description of the complete projects:** the list and general information about the complete projects, description of the role in the project, other accomplishments of the Consultant.
- 3) **Proposal outlining scope consultancy service-** Description of scope and working process, stages, deliverables, exclusions, conditions;
- 4) **Provide template of already complete similar type of reports-** the WWF-PAKISTAN may request additionally;
- 5) **Service Provision Timeline** – Provide Detailed Work Plan as per Deliverable and TORs.
- 6) **Financial Proposal-** the prices shall be provided in Pak Rs, the total price shall include all costs related to service provision including applicable taxes.

Note:

Templates of all Information is provided on Application form available at WWF-Website. Any Additional Information related to the RFP can be attached along with application Form.

9) FINANCIAL PROPOSAL

The proposed prices shall be provided in PKR, the total price shall include all costs related to service provision including all Direct and Indirect taxes, Travel, Boarding & Lodging shall be based on actual receipt up to max Ceiling (If Any).

The consultant will submit the cost of the assignment in a lump sum, including all applicable taxes according to the Government of Pakistan and the Government of KP

The Payment Term: shall be defined by the contract to be concluded between WWF -Pakistan and the consultant.

10) EVALUATION PROCESS

Applicant's proposal shall be evaluated based on Quality and Cost Based Selection (QCBS) method. Under QCBS both technical and financial proposals shall be evaluated as per following criteria against a maximum score of 100 points.

A) Technical Proposal (70%)

- Detailed workplan
- Expression of interest (EOI)
- Company's Profile
- Detailed methodology

B) Financial Proposal (30%)

- Detailed financial proposal which should be inclusive of all applicable taxes and out of pocket expenses. The financial proposal should follow a breakdown structure i.e., specifying cost(s) to each head and subhead
- Company's registration certificate
- NTN detail(s)
- Any legal or technical certification required for the task
- Audited Accounts Report (if available) of last FY

Note: Late/ incomplete submissions will not be accepted. Only three (03) top-ranked firms will be included in the comparative process

11) DOCUMENTATION AND CONFIDENTIALITY

All documents completed based on requirements of the present RFP shall be the property of the WWF-Pakistan, and shall not without the consent of the WWF-Pakistan be used, reproduced or made available to third parties beyond what is necessary in respect of the fulfilment of the Project. All documents issued and information given to the BIDDER shall be treated as confidential.

13) BUDGET OF ACTIVITY

Total Budget for this activity is as follows:

Remuneration (PKR : 300,000/- Including all applicable taxes)

***Travel Accommodation, Food, Cost of Meetings, and Miscellaneous (PKR:200,000/-)**

*Only remuneration to be paid to a consultant

*Travel Accommodation, Food, Field movement Miscellaneous will be borne by WWF-Pakistan